

**Department of Labor & Economic Growth
Wage & Hour Division
P.O. Box 30476
Lansing, MI 48909-7976
(517) 322-1825**

Before submitting an Application for Individual Hours Deviation, please read these instructions carefully! If the application is not completed as indicated in these instructions, it will be returned to you.

COMPLETE THIS APPLICATION IF:

1. Records will be maintained on the premises where the minor is employed certifying that work hours do not exceed 48 work and school combined, AND
2. A valid work permit issued by a public, charter or private school is obtained, AND
3. All minors at this establishment will be employed in compliance with the provisions of Act 90, PA 1978, the Youth Employment Standards Act, AND
4. Pay and time records will be maintained and made available for inspection by an authorized representative of the Michigan Department of Consumer and Industry Services, AND
5. No minor will be employed for more than six days in one week, work longer than a weekly average of eight hours per day, or work more than five consecutive hours without a 30 minute rest period AND
6. Adult supervision is provided at all times.

COMPLETE THIS APPLICATION BY:

1. Entering the business name and telephone number, AND
2. Entering the corporate name, AND
3. Entering the business mailing address, AND
4. Entering the address where the minor will be working the deviated hours, AND
5. Entering **DETAILED** description of duties to be performed by minors, AND
6. Entering the deviated hours requested for the minor, AND
7. Entering the signature of the employer or representative, their title, AND
8. Entering the name of the employer or representative and date application signed AND
9. Entering the minor's first and last name, date of birth, social security number, AND
10. Statement of School Attendance: **The school must complete this section or provide a copy of the work permit with the deviation application, AND**
11. Parent/Legal Guardian Permission Statement: **ONLY THE PARENT OR LEGAL GUARDIAN MAY COMPLETE THIS SECTION.**